Donaghadee Golf Club

RULES

2026

FOREWORD WILL NEED UPDATED

Rule Change at Annual General Meeting on 28th March 2025
Rule 5 1 (a) was updated to one President.
Mark Kernohan
Honorary Secretary
March 2025

These Rules, approved at an Annual General Meeting held on Friday, 26th March 2003 and incorporating amendments approved at subsequent General Meetings to 31st March 2023, supersede all previous Rules.
Mark Kernohan
Honorary Secretary
April 2023

Summary of Changes from April 2011:

Rule 2.2	AGM 2016 Motion 3
Rule 3.2	AGM 2016 Motion 5
Rule 4.1	AGM 2017 Motion 3
Rules 5.1 and 5.2	AGM 2014 Motion 1
Rule 5.1(c)	AGM 2015 Motion 5
Rule 8.7	AGM 2016 Motion 1
Rule 13, 14, 15, 21	SGM 2014
Rule 13.2	AGM 2017 Motion 2
Rule 13.3 – 13.7	SGM 2012 Motion 2, AGM 2014 Motion 2
Rules 13.5 – 13.8	AGM 2015 Motions 1 and 2
Rule 13.8	SGM 2012 Motion 4
Rule 13.9 & 13.10	AGM 2012 Motion 5 NB replaced with 1 rule
	Rules 13.11 – 13.14 renumbered
Rule 13.12	AGM 2012 Motion 2 NB now Rule 13.11
Rule 13.14	AGM 2015 Motion 4
Rule 13.14	AGM 2017 Motion 1
Rule 13.15	AGM 2016 Motion 2
Rule 14.3	AGM 2012 Motion 1
Rule 15.1	AGM 2015 Motion 3
Rule 15.1(g)	AGM 2017 Motion 4
Rule 15.1(J)	AGM 2016 Motion 5
Rule 15 (F)	AGM 2016 Motion 4
Rule 33.1	AGM 2013 Motion 2
Rule 40.2	Typo corrected
Rule 7.1	AGM 2022 Motion 3
Rule 6.3, 12.3,15,19	AGM 2022 Motion 4
Rule 4	EGM 2023 Motion 2
Rule 2.2	AGM 2023 Motion 1
Rule 6.3	AGM 2023 Motion 2
Rule 12.3	AGM 2023 Motion 3
Rule 15f	AGM 2023 Motion 4
Rule 25.1	AGM 2023 Motion 5
Rule 40.1	AGM 2023 Motion 6
Rule 13.2	AGM 2023 Motion 7
Rule 15.1	SGM 2026 Motion 1
Rule 16.2	SGM 2026 Motion 2
Rule 3.1	SGM 2026 Motion 3
Rule 3.2	SGM 2026 Motion 4
Rule 5.1	SGM 2026 Motion 5

DONAGHADEE GOLF CLUB RULES

1. NAME OF CLUB

1.1 The name of the Club shall be Donaghadee Golf Club.

2. OBJECTIVES

2.1 The objectives of the Club shall be to provide and maintain a golf course and clubhouse; to promote and encourage the playing of golf and such other sports and pastimes as may, from time to time, be agreed upon and generally to provide facilities for recreational and social activities for the members.

Child Protection Policy and Safeguarding Guidelines

2.2 It is the policy of Donaghadee Golf Club to safeguard the welfare of all children by protecting them from physical, sexual and emotional harm. To this end, the Club Council shall put in place a Child Protection Policy **and Club Safeguarding Guidelines** and review **these** annually. Every individual in the Club will be expected to conduct themselves in a way that reflects the principles and guidelines set out in the Club's Child Protection Policy.

Equality Policy

2.3 It is the policy of Donaghadee Golf Club to provide equality of membership opportunities, rights and responsibilities for all.

In doing so Donaghadee Golf Club aim to promote the sport of golf for all people who live in North Down and Ards area, and will be mindful of the need to carry out its functions in a manner which promotes equality of opportunity between;

- persons of different religious belief, political opinion, racial group, age, marital status or sexual orientation.
- between men and women generally.
- between persons with a disability and persons without
- between persons with dependants and persons without

3. DEFINITIONS

"Officer" – shall mean anyone holding the position of Captain, Vice-Captain, Honorary Secretary and Honorary Treasurer

"Councillor" – shall mean any member of the Club Council

Rule 3.1 unless otherwise indicated the term "member" refers to any member of the club.

Rule 3.2. “Eligible member” shall mean a member of any playing category of membership except the following, temporary members, members under the age of 21, Bronze members, Staff Members, Honorary Members and Overseas Members.

3.3 “Senior member” shall mean a Member who has the option of paying a reduced annual subscription under Rule 13.

4. OFFICERS AND COUNCIL

4.1 The business and affairs of the Club shall be managed by a Council comprising the Officers, Lady Captain, Lady Vice Captain and two ex-officio members referred to in Rule 4.3 and up to eight councillors elected for not less than one year or more than two years by the eligible members at an Annual General Meeting.

4.2 The Honorary Secretary and Honorary Treasurer shall be elected for a three year period and those councillors whose two year period of service has expired shall retire at the Annual General Meeting but shall be eligible for re-election.

4.3 Each Captain, on retiring, shall be an ex-officio member of Council for the year following their year of office. The Club President shall be an ex-officio member of Council without voting rights.

5. ELECTION OF OFFICERS

5.1 The election of officers and other members of Council shall take place in the following manner:-

The President / Vice President

A committee comprising the Captain, Vice Captain, Lady Captain, Honorary Secretary, Honorary Treasurer and Club Trustees (four to form a quorum) will meet to select a name or names for submission to Council for its approval and subsequent nomination at the Annual General Meeting of an Eligible Member for the position of Club President / Club Vice President where appropriate.

(b**) Captain and Vice-Captain.** A committee comprising the President, Honorary Secretary, Honorary Treasurer, Vice-Captain and Club Trustees – four to form a quorum – will meet to select a name or names for submission to Council for its approval, and subsequent nomination at the Annual General Meeting of eligible members for the office of Captain and the office of Vice Captain for the ensuing year.

(c) **Honorary Secretary, Honorary Treasurer and Council Members**. The election of the Honorary Secretary, Honorary Treasurer and Council Members shall take place in the following manner:-

- any two eligible members of the Club shall be at liberty to nominate eligible members to serve on Council as Officers or councillors but the total number of persons nominated by each eligible member must not exceed four. The name of each person so nominated shall be sent in writing to the Honorary Secretary on or before the 28th day of February preceding the Annual General Meeting, accompanied by a consent form from the candidate stating that they will serve if elected.
- a list of the names, in alphabetical order, shall be posted in the Clubhouse for the 7 days preceding the Annual General Meeting. Where there are more nominations than vacancies, the election shall be by ballot. Ballot papers shall be prepared containing the names of the candidates in alphabetical order based on surnames. Votes may be cast for any number of candidates up to but not exceeding the number of vacancies. When the voting for any vacancy results in a tie, this shall be decided by a second ballot between the candidates concerned. In the event of a further tie, the Chairman of the meeting shall have an additional deciding vote.
- in the event of there not being a sufficient number of candidates nominated in the manner above provided, Council shall nominate sufficient eligible members to fill the remaining vacancies, the consent of members nominated being obtained as indicated above.

5.2 In the event of the post of Honorary Secretary or Honorary Treasurer falling vacant or a vacancy occurring among the Councillors, Council may, at its discretion, co-opt an eligible member to fill the until the next Annual General Meeting. Not more than 3 such members may be co-opted by the Council in the twelve-month period following an Annual General Meeting.

6. MEETINGS AND POWERS OF COUNCIL

6.1 Council shall meet at least once every month and the quorum at such meeting shall be six voting councillors. Seven clear days' notice of each meeting shall be given to councillors except in cases of emergency.

6.2 Council, in addition to the powers hereinafter specifically conferred upon it, shall have control of the finances of the Club, power to engage, control and dismiss Club employees, and all such administrative powers as may be necessary for properly carrying out the objectives of the Club in accordance with the Rules and Bye-Laws and the provisions of the Registration of Clubs (Northern Ireland) Order 1996. Council shall have the power to borrow money, subject to the approval of the Trustees and the eligible members. It may appoint committee convenors from amongst its number who, subject to the approval of Council, may co-opt members who are not councillors, to serve on such committees. It may delegate any of its powers, except the discipline or election of members, to such committees, the proceedings of which shall be the subject of approval of Council.

6.3 Council shall make such bye-laws and regulations relating to the organisation and administration of junior members and activities as it may consider appropriate, including those required for compliance with the guidelines contained in The Golf Ireland U-18 Junior Policy Document and the

Club's Safeguarding & Child Protection Policy, and, at its first meeting after the Annual General Meeting, will approve the format of the Junior Committee set up in accordance with the Bye Laws.

6.4 All regulations made by Council and orders given by it, in accordance with these Rules and Bye-Laws, shall be binding until set at a General Meeting.

7. CLUB MEETINGS

7.1 The Annual General Meeting shall be held during the month of March, at such place and time as Council shall arrange. The business of the meeting shall be to receive the Honorary Secretary's report and the Financial Statement; to elect Officers, Councillors and Auditors for the ensuing year; and to transact any other business as may be regularly brought before it. Any eligible member wishing to bring forward a motion dealing with the Rules or with business of a special nature shall, on or before the 28th day of February preceding the day of the Meeting, give the Honorary Secretary written notice of their proposal duly seconded by another eligible member. Notice of all such proposals, together with the Annual Report and the Honorary Treasurer's Financial Statement, duly audited, shall be sent to each eligible member by e-mail, or by post (if requested by individual members) at least seven days before the date of the meeting.

7.2 Special General Meetings of the Club may be called at any time by Council or on a requisition to the Honorary Secretary signed by at least 50 eligible members, or by the Trustees, stating the business to be brought forward. Seven days' notice of such meeting(s) and of the business to be brought forward shall be given by the Honorary Secretary to the eligible members in writing. No business other than that mentioned in such notice(s) shall be discussed at the meeting(s).

7.3 Notwithstanding Rules 7.1 and 7.2, in the event of postal or other difficulties in the delivery of mail, Council may decide to post a notice of the Annual General Meeting or Special Meeting on the Club Notice Board(s) and by press advertisement and such notices shall be deemed to be proper in accordance with any rule relating to meetings.

7.4 Fifty eligible members of the Club shall form a quorum at a General Meeting or Special Meeting, and no business shall be transacted unless such a quorum be present.

7.5 At every General Meeting of the Club, the Captain or, in their absence, a Chairman elected by the members present, shall preside. The Chairman shall have an additional casting vote at all meetings.

8. TRUSTEES

8.1 The property and effects of the Club shall be vested in not more than three Trustees in trust for the members for the time being. The Trustees shall be eligible members, nominated by Council and appointment made at an Annual

General Meeting. The Club's assets and finances shall be used solely to further the objects of the Club. At no time and under no circumstances shall the assets of the Club be distributed amongst members on an interim or on a winding-up basis.

8.2 The Trustees shall have power to acquire, hold and dispose of all real and personal property, lands, buildings, hereditaments and premises purchased, taken on lease or otherwise acquired by or for the benefit of the Club.

8.3 The Trustees shall remain in office until death or resignation or until a General Meeting shall think proper to remove all or any of them. In the event of any Trustee ceasing to hold office for whatever reason, or at any other time, a new Trustee may be nominated by the Council for election by the eligible members at the next General Meeting.

8.4 The Trustees shall have power to invest monies and mortgage or charge any property of the Club in favour of any person, persons, company or corporation, provided that the capital amount of any such charge or mortgage and the rate of interest it shall bear shall be subject to the approval of Council.

8.5 A resolution to dissolve the Club shall be passed only at a General Meeting specially summoned for the purpose of such resolution if supported by not less than two thirds of those present and entitled to vote.

8.6 In the event of the Club being dissolved surplus assets remaining after the satisfaction of all debts and liabilities shall be held in trust by the Trustees until transferred by them to an institution or organisation with objects similar to those of this Club, provided that such institution's or organisation's rules similarly preclude the distribution of such assets to its members.

8.7 The Trustees shall be indemnified out of the Club property and assets in respect of all transactions, directed by resolution of the Council and against all liabilities and expenses necessarily incurred as a result of their trusteeship, and in the event of the Club property and assets being deficient, the deficiency shall be made up by members of the Club on a pro-rata basis according to the membership category.

9. HONORARY SECRETARY

9.1 The Honorary Secretary shall be responsible for recording the minutes of all General and Council Meetings. They shall prepare an Annual Report to the Council for approval and submission to the Annual General Meeting. They shall also be responsible for the maintenance of an alphabetical list of the names and addresses of every official and member of the Club, which list shall be kept on the Club premises.

10. HONORARY TREASURER

10.1 The Honorary Treasurer shall ensure that correct accounts and books showing the financial affairs and receipts and disbursements of the Club are kept and maintained up to date. They shall be responsible for the preparation of the Annual Statement of Accounts and Balance Sheet to the end of December and shall have it circulated to the eligible members with the notice of the Annual General Meeting.

11. AUDITORS

11.1 The Accounts of the Club shall be audited by a firm of Chartered Accountants elected at the Annual General Meeting preceding such audit. Such accountants or any of their employees engaged on the Club audit shall not be members of the Club.

12. ELECTION OF MEMBERS

12.1 Each candidate for admission shall be proposed and seconded by an Eligible member of the club and/or the General Manager. A duly signed membership application form containing all the relevant information about the nominee shall then be presented to the Honorary Secretary. The name of the nominee shall be posted on the club notice board. Any member of the Club wishing to provide information about any nominee may communicate this confidentially in writing to the Honorary Secretary.

12.2 A panel comprising two councillors or one councillor and the General Manager, shall consider all the information supplied by the Honorary Secretary and shall interview and evaluate each nominee. Where the applicant for membership is female, the panel ideally would include a representative of the Ladies Branch of the Club. At that stage each nominee shall be apprised of the Club rules and the conduct expected of members. Following the interview, the panel shall recommend to Council for membership any nominee which it deems suitable. Following approval by Council each nominee shall be presented with an invoice setting out the amount to be paid to the Club.

12.3 In the case of Junior applicants, the candidates and their parent(s)/guardian(s) shall be invited to meet the Captain and/or Lady Captain, the Junior Convenors and/or a nominated member of the Junior Committee when the Junior activities and Club rules and regulations pertaining to them will be explained. Following approval, the invoice for the appropriate subscription will be issued for payment.

13. ENTRANCE FEES AND SUBSCRIPTIONS

13.1 The subscription year shall commence on 1st April. All subscriptions and locker rents are due on 1st April and are payable in advance unless otherwise agreed.

13.2 The rates of entrance fees applicable shall be determined by Council from time to time at its discretion and shall be posted in the Clubhouse. The rates of

annual subscription shall be determined annually at a General Meeting of the Club with the exception that annual increases not exceeding 5% may be applied by decision of Council. Council may, at its discretion, set a lower rate of annual subscription for categories of membership other than a gold member.

13.3 Council may approve schemes to allow members to pay subscriptions over a period of months subject to an additional amount which will be determined by council. Where a member wishes to take part in such a scheme, completed documentation must be received into the office not later than 30th April each year.

In the event that documents are not received by the date set out above from members wishing to take part in such a scheme the terms of rule 14.1 which imposes a levy of 10% per month on subscriptions in arrears shall be applied.

Members who take part in any such deferred payment scheme are members for the full year and all payments must be made in full. There is no provision in these rules which permits a member to resign their membership part way through any subscription year. Non-payment of any monthly amounts due in payment of the full annual subscription will be a debt due to the club and recoverable as provided for in rule 23.1

13.4 Any member elected after the 1st April shall pay the full entrance fee appropriate to their category and an annual subscription pro-rata to the number of months remaining in that year. Any part of a month shall be counted as a full month for this purpose.

13.5 If any member shall have attended before a Council Disciplinary Meeting in accordance with Rules 22.1 and 22.2 then, in addition to the annual membership subscription, the member shall pay any costs incurred directly or indirectly by the Club in connection with such proceedings and such costs shall be deemed to be part of the member's annual subscription for that year. Failure to pay such costs shall be treated in all respects as a failure to pay the member's annual subscription.

13.6 In recognition of the fact that, in some circumstances, members may wish to suspend or downgrade their membership, in particular for reasons of ill-health, the Council is empowered to draw up and maintain a policy governing such circumstances and to make this policy available to members on request

14. SUBSCRIPTION AND LEVY PAYMENTS IN ARREARS

14.1 The name of any member who has failed to pay their subscription on or before 1st May shall be read out to Council and one month from the date of the Council meeting their name shall be erased from the list of members unless their subscription shall in the meantime be paid. A levy of 10% per month is payable on all subscriptions in arrears.

14.2 Similar arrangements will apply in relation any levy which may be imposed from time to time by decision of a General Meeting of the Club.

14.3 No person whose subscription is in arrears i.e. unpaid by 1st May shall have member access to the facilities of the course or clubhouse or vote at any meeting of the club.

14.4 Any member who plays on the course at any time after 31st March and who does not subsequently renew their membership shall be liable to pay the appropriate green fees.

15. CATEGORIES OF MEMBERSHIP

The categories of membership, entrance fee, annual subscription and maximum numbers for each category shall be when required, be the decision of Council. Subject whenever necessary to ratification at a General Meeting."
Current categories of membership are specified within Club Bye-Laws.

16. RIGHTS OF MEMBERSHIP

16.1 Only eligible members shall have rights of membership in the Club including the right of attendance at General Meetings of the Club.

16.2 Voting rights at a General Meeting shall be allotted on a pro-rata basis as follows

- Platinum and Gold member (including a member entitled to a reduction in their annual subscription under Rule13) – 7 votes.
- Silver member – 5 votes.

17. HONORARY MEMBERS

17.1 Council may elect ladies or gentlemen who have rendered special services to the Club or who have attained special eminence as golfers or persons of public eminence, as Honorary Members. Such election shall be subject to confirmation at the next General Meeting of the Club and must be on the nomination of the Council . All proposals should come from Club Council. Ladies can suggest someone to Club Council but only the Club Council should be able to bring a proposal to the AGM. A two thirds majority of members present and voting shall be necessary for such election. Honorary Members may be elected for life or such other period as the General Meeting may decide and they shall be entitled to all the privileges of membership except that they shall not be entitled to vote at meetings, or serve as Officers or on Council.

18. TEMPORARY MEMBERS

18.1 Council shall have power to make regulations governing the playing of golf on the course by golfers who are not members of the Club and shall fix the days

on which and the hours during which such persons shall be entitled to play and the fees which shall be payable for a daily ticket or a round of golf. Any such person shall, on payment of the appropriate fee, be issued with Temporary Membership Ticket and be entitled to the privileges of the course and clubhouse during the period for which such Temporary Membership Ticket has been issued. A Temporary Member shall have no voice in the management of the Club nor be permitted to introduce visitors nor be entitled to play in closed club competitions. The Council shall have the right to prevent any person visiting the Club as a Temporary Member at any time.

19. ASSOCIATE MEMBERSHIP RESTRICTION

19.1 The numbers of Silver Members, Youths, Juniors, House Members, Honorary Members and Overseas Members shall not at any time exceed twice the number of Gold Members of the Club.

20. LIST OF MEMBERS

20.1 A list of members, with their handicaps where applicable, shall be exhibited in the Clubhouse and the names of the Officers and other members of the Council and Standing Committees for the year shall be posted in the Clubhouse.

21. RESIGNATION

21.1 Any member wishing to resign from the Club shall notify the Honorary Secretary prior to the 1st April. In default of their so doing, they shall be liable for the subscription for the year commencing on that date.

22. DISCIPLINARY PROVISIONS

22.1 No member and no guest or visitor shall act in a manner so as to discredit or injure the character of the Club or which is contrary to the Rules and Bye-Laws of the Club. Any member, guest or visitor shall be entitled to make a complaint to the Council that this rule has been breached.

22.2 Council shall draw up and maintain a Code of Discipline for dealing with such complaints or breaches. Such Code, and any amendments thereto, shall be subject to approval at a General Meeting of eligible members.

22.3 A member suspended from membership following a disciplinary hearing shall be persona non grata for the period of suspension and shall have no right to any refund of membership subscription already paid. A member expelled shall be persona non grata until otherwise directed by Council and shall have no right to any refund of membership subscription already paid. A member suspended shall not be eligible for nomination for election to Council for a period of three years from the completion of the period of suspension.

23. RECOVERY OF DEBTS DUE TO THE CLUB

23.1 The Honorary Secretary for the time being shall be authorised to sue on behalf of the Club, when directed by Council to do so, and the minutes of the meeting at which direction was given shall be evidence of such authority. The Honorary Secretary shall be indemnified by the Club against any liability for costs, damages or expenses in respect of such proceedings.

24. COURSE AND RULES OF GOLF

24.1 The Rules of Golf, as they may from time to time be fixed by the Royal and Ancient Golf Club, St. Andrews, or other recognised governing body shall be the Rules of Golf for the Club.

24.2 Use of the course by those categories of members so entitled and by all other persons shall be in strict accordance with the Bye-Laws which are appended to and form part of these Rules.

24.3 The golf course shall remain closed on Remembrance Day until 12.00 noon

25. DISPUTES REGARDING PLAY

25.1 Any dispute which arises during play may be decided by any two members of the Match and Handicap or Greens Committee as appropriate. An appeal against such a decision may be made to the Council whose decision shall be final unless an appeal shall be made to the Rules of Golf Committee (Golf Ireland or R. & A.). A Junior player may, in the first instance, report any dispute to a member of the Junior Committee who will in turn take this up with Match & Handicap and/or Greens Committee.

26. COMPETITIONS AND TROPHIES

26.1 Competitions will be conducted in accordance with the guidance incorporated in the Bye-Laws appended to these Rules.

26.2 Trophies cannot be accepted as prizes unless approved by Council.

26.3 Any member who has not paid their annual subscription at the commencement of Club competitions is ineligible to participate until such subscription is paid.

27. MALICIOUS DAMAGE

27.1 Any person found maliciously damaging the course in any way will be subject to Council discipline and may suffer suspension or expulsion from the Club.

28. CLUBHOUSE

28.1 The Clubhouse shall be open daily for such hours as may be fixed by Council. No member (other than a member of Council attending a meeting of same, or any of its committees) shall remain in the Clubhouse after the hours specified unless express permission has been granted by Council for a meeting or entertainment.

29. INTOXICATING LIQUOR

29.1 The arrangements for sale of intoxicating liquor shall be in accordance with the Registration of Clubs (Northern Ireland) Order 1996 or any amending legislation. The opening hours permitted by this legislation may be varied by decision of Council at its discretion and a statement, printed in plain type, of the hours during which intoxicating liquor may be supplied on the Club premises shall be exhibited in a prominent position in the Club.

29.2 No liquors shall be supplied to a person under 18 years of age. It is an offence for any member to buy or to attempt to buy intoxicating liquor for any person under 18 years of age. Under no circumstances may any person bring liquor into the Club premises for consumption by any person.

29.3 Liquor shall not be supplied:-

- to persons who are not Members of the Club for consumption outside the premises of the Club;
- to Members for consumption outside the premises of the Club except where the liquor is supplied in such quantities and during such hours being hours herein before specified for the supply of intoxicating liquor on the Club premises and on such days as the Divisional Sub-Commander for the police sub-division in which the premises are situated may authorise in writing.

30. DRUNKENNESS

30.1 The Club or any of its Officers or employees, shall not-

- permit drunkenness or disorderly conduct to take place on the premises of the Club; or
- supply intoxicating liquor to a drunken person knowing them to be such.

30.2 If any member, guest or visitor shall be intoxicated on the Club premises, such intoxication shall be grounds for a complaint to be made to Council in accordance with Rule 22.

31. PERSONAL INTEREST

31.1 No member of Council or employee of the Club shall have any personal interest in the sale of intoxicating liquors to or by the Club, nor in the profits arising from such sale. No person shall, at the expense of the Club, be paid any commission, percentage or similar payment on or with reference to purchases

of intoxicating liquor by the Club. No person shall, directly or indirectly, derive any pecuniary benefit from the supply of intoxicating liquor by or on behalf of the Club or members or guests, apart from any benefit accruing to the Club as a whole.

32. INTRODUCTION OF GUESTS / VISITORS

32.1 No guest or visitor shall be allowed the privileges of the clubhouse except on the invitation and in the company of a member and the member shall, immediately on the admission of their guest to the premises, enter their name and address in the book which shall be kept for that purpose and which shall show the date of each visit. All guests and visitors shall comply with and be subject to the Club Rules as if a member.

32.2 A member shall be responsible for their guest strictly observing the rules and shall not leave the Club premises before their guest. A guest of a member shall not be served with intoxicating liquor in the Club premises unless upon the invitation and in the company of a member. The same person, except where that person is a parent, husband, wife or child of a member, shall not be admitted to the Club premises on more than 20 days in any period of 12 months. The responsibility for ensuring that a guest has not exceeded this limit lies with the member.

32.3 Every member who introduces a guest is responsible for their conduct. Guests shall remain in the company of the member who has introduced them and it is forbidden for members to introduce guests to convenience other members who wish to exceed the number they are permitted to introduce. None of the following may be introduced as a guest

- any person who has been expelled as a guest/visitor;
- any person who has been classified as a persona non grata by any Council- past or present;
- any person who has been refused membership.

In this Rule the term “member” includes all members over the age of 21.

33. NUMBER OF GUESTS PERMITTED

33.1 Members in all adult (over 21) categories may introduce a maximum of ten visitors at any one time except at functions approved by Council when they may introduce visitors in such numbers as permitted under the Registration of Clubs (Northern Ireland) Order 1996.

33.2 The President, Captain and Vice-Captain, Officers and councillors may each introduce visitors in such numbers as permitted under the Registration of Clubs (Northern Ireland) order 1996.

34. USE OF FACILITIES BY OUTSIDE ORGANISATIONS

34.1 Facilities are not available to outside organisations although a member or members may make application to the Council to hold a function when guests may be signed in by a member but only as provided for in Rule 33 above and in accordance with the provisions of Rule 32.

35. ADMISSION OF VISITING TEAMS

35.1 Notwithstanding paragraphs 14 and 15 of Schedule 1 of the Registration of Clubs (Northern Ireland) Order 1996 or any rule required to be made by those paragraphs by a registered club, where a team or other body of persons who are, as members of another club (whether registered or not), society or organisation, visiting the Club for the purpose of taking part in or the organisation of or arrangements for any pastime, sport, game or recreation at the Club, a councillor or other official of the Club may enter in the book required to be kept by that paragraph 14 the name of the club, society or organisation visiting the Club and the number of such persons without specifying their names and addresses and intoxicating liquor may be supplied to such persons at the request and in the presence of any official of the Club on the occasion of that visit.

36. REGISTRATION OF CLUBS (NORTHERN IRELAND) ORDER 1996

36.1 Notwithstanding the provisions of Rule 45.1 the Council shall have power to amend any Rule to comply with any alteration in the Registration of Clubs (NI) Order 1996 (or any statutory modification or re-enactment thereof).

37. CLUB PROPERTY

37.1 No member without the permission of the Honorary Secretary shall take away from the clubhouse or the premises of the Club any books, papers or other articles the property of the Club and any such member injuring, destroying or removing same from the Clubhouse or premises shall make such restoration or pay such compensation as Council may determine

38. NOTICES

38.1 No notices or documents of any kind shall be placed in the Clubhouse except by the authority of the Honorary Secretary. Such notices must not be altered or interfered with in any way. No member is permitted to erase, alter or remove any member's name from any notice, starting sheet, etc. without the full consent of such member.

39. ADDRESS OF MEMBERS

39.1 Each member shall communicate to the Honorary Secretary any change of address. All addresses communicated to the Honorary Secretary shall be

inserted in the register of members and all notices sent by post to the last address so supplied shall be deemed to have been duly delivered to such member.

40. GRIEVANCES

40.1 Any grievances regarding members or general issues of concern to members shall be made in writing to the Honorary Secretary who shall endeavour to remove the cause for grievance and if unable to remove the cause, shall invite the person complaining to make a complaint in accordance with Rule 22. A Junior member may, in the first instance, report any dispute to a member of the Junior Committee.

40.2 Any grievance involving staff must be referred to the General Manager and not taken up with the member of staff concerned. Such complaints must not be made to the Officers or Members of Council either directly or indirectly.

41. BYE-LAWS

41.1 The Council shall have power to make, repeal and amend such bye-laws, regulations and local rules, consistent with these rules, as it may think fit for:

- the management of the course, clubhouse and other property and facilities of the Club;
- the supply of intoxicating liquor therein;
- the preservation of order in the Club premises; and
- the general well-being of the Club.

Such bye-laws, regulations and local rules and repeals and amendments of same shall have effect until set aside by the Council or General Meeting of the Club.

42. MEMBERSHIP CARDS

42.1 All members shall carry membership cards while on the premises of the Club.

43. OBSCENE LANGUAGE

43.1 The use of obscene language is not permitted in any part of the Clubhouse, on the Course or in or on any other premises of the Club.

44. INTERPRETATION

44.1 Council's interpretation of these Rules, as also of all bye-laws, regulations or local rules for the management of the Club and its property and affairs, or for the general comfort and accommodation of the members, shall be binding on every member until set aside by a General Meeting.

45. APPLICATION AND AMENDMENT

45.1 These rules shall not be altered, revoked or amended except at an Annual General Meeting, or a Special General Meeting duly convened in accordance with the rules.

45.2 Every member shall be bound by and submit to these rules, bye-laws and local rules of the Club.

45.3 These rules shall take the place of all previous rules, which are hereby revoked.

LADIES BRANCH RULES

1. A Ladies' Branch of the Club will exist for the purpose of organising and administering ladies' golfing, social and other relevant matters. There shall be a committee consisting of Captain, Vice-Captain, Honorary Secretary, Honorary Match Secretary, Honorary Treasurer, Honorary Handicap Secretary, Girls' Juvenile Convenor and 8 lady committee members, seven to form a quorum.

2. The immediate Past Captain shall remain a member of committee for one year after holding office.

3. Office bearers shall retire annually but shall be eligible for re-election for one year. They shall be nominated by the committee and/or Lady Associates or other lady members. The Honorary Treasurer, Honorary Handicap Secretary, Honorary Match Secretary and Girls' Junior Convenor shall hold office for a maximum of three years and the Honorary Secretary for a maximum of five years

4. Three committee members shall retire in rotation and shall not be eligible for re-election for one year. Nominations for the committee, with the names of proposers and seconders, shall be received by the Honorary Secretary, in writing, seven days before the Annual General Meeting.

5. In the event of vacancies arising on the committee during a year, the committee may fill these vacancies by co-option, but such persons shall only hold office until the next Annual General Meeting. They may, however, be eligible for re-election to the new committee.

6. At every meeting of the Ladies' Branch and committee, the Lady Captain, or, in their absence, a chairman elected by those present, shall preside. The Chairman shall have an additional casting vote at all meetings.

7. Only Lady Members, Lady Restricted members and Lady Associates shall be entitled to all the privileges of the Ladies' Branch, to hold office, to become a member of committee and to have a vote.

8. All sections of the Ladies' Branch shall conform to the general rules governing the Club.

9. Ladies' competitions will be held on Tuesdays and any other day by agreement with Council.

JUNIORS

1. Council shall make such byelaws and regulations relating to the organisation and administration of junior members and activities as it may consider appropriate, including those required for compliance with the guidelines contained in the Code of Ethics and Good Practice for Children's Sport in Ireland and the Charter for Junior Golf published jointly by the GUI and ILGU.

2. At its first meeting following the AGM, Council shall appoint a Junior Convenor who will fulfil the responsibilities defined in the Club's Child Protection Policy, as contained in Appendix 1 to these Rules. The Junior Convenor will be entitled to attend all Council Meetings for the discussion of issues relating to junior members and shall represent their interests at such meetings. He or she shall have no vote on Council unless as a duly elected member of Council.